

**Imlay City Community Schools  
Security Alarm System**

**Notice to Bidders**

**Imlay City Community Schools** will receive sealed bid proposals for construction trade work from qualified contractors for the **Imlay City Community Schools, Security Alarm System**. A pre-bid meeting and project walk-through will be conducted by **Don Wood on March 24, 2005 at 1:00PM** (local time) at the **Administration Building**.

Proposals may be mailed or delivered in person to **Timothy Edwards, Superintendent, c/o Imlay City Community Schools, 634 W. Borland Road, Imlay City, MI 48444**. Proposals must be received prior to **2:00PM (local time) on April 7, 2005, at the Imlay City Community Schools Administration Building**. Proposals will be publicly opened and read aloud at **2:00PM** in the **Administration Building**. All bids will be evaluated after the bid opening. All bids received after **2:00PM** of the bid date will be returned to the Bidder unopened.

The Project will utilize separate prime contractors. All contracts for construction will be direct contracts with the Owner. Overall administration of the Project will be the responsibility of the **Imlay City Community Schools, 634 W. Borland Road, Imlay City, MI 48444**. The Owner will award contracts on or about **April 25, 2005**. Facsimile bids will not be accepted.

The Bidders shall read and review the Bidding Documents carefully, and familiarize themselves thoroughly with all requirements.

Requests by Contractors for inclusion, as Bidders shall be addressed to **Imlay City Community Schools, 634 W. Borland Road, Imlay City, MI 48444**. One (1) set of Bidding Documents will be provided to each contractor. All questions regarding the bidding procedures, design, and drawing/specification intent are to be directed to **Don Wood** at the **Imlay City Community Schools**.

A Bid Security by a qualified surety authorized to do business in the state where the Project is located in the amount of five percent (5%) of Base Bids shall accompany each proposal. The Bid Security may be in the form of a Bid Bond, Cashier's Check, or Money Order. Personal checks are NOT acceptable. Bids may not be withdrawn for a period of sixty (60) days after the bid date.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low bid, and to waive informalities, irregularities, and/or errors in the bid proposals, which they feel to be in their own best interest.

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or the employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. The District shall not accept a bid that does not include this sworn and notarized disclosure statement.

Respectfully,

A handwritten signature in dark ink, appearing to read "Timothy J. Edwards", written over a light blue horizontal line.

Timothy J. Edwards, PhD  
Superintendent of Schools  
810-724-9861